

# ~ ~ ~ 2006 DXBMs ~ ~ ~

DATE	MESSAGE
01 11 06	<b>UPDATE ACCESS TO ACCT HAS BEEN TURNED OFF IN THE CARES MAINFRAME ENVIRONMENT.</b> IT IS AVAILABLE ON THE CARES WORKER WEB (CWW). INSTRUCTIONS FOR USING THE CWW CASE TRANSFER FUNCTIONALITY CAN BE FOUND IN PROCESS HELP CHAPTER 6.1. STAFF WHO PREVIOUSLY HAD ACCESS TO ACCT ON THE MAINFRAME SHOULD HAVE THE SAME ACCESS IN CWW. IF NOT, PLEASE CALL THE SECURITY HELP DESK.
01 11 06	<b>***** STATE OFFICES CLOSED ON JANUARY 16TH *****</b> All State offices will be closed on Monday, January 16th, 2006 in observance of Martin Luther King Jr. Day
01 13 06	<b>DUE TO THE CWW AGENCY TRANSFER PROBLEM, ACCT HAS BEEN TEMPORARILY TURNED BACK ON.</b> FOR TRANSFERS FROM ONE COUNTY TO ANOTHER, USE ACCT. FOR NON-MILWAUKEE INTRACOUNTY TRANSFERS ALSO USE ACCT. FOR MILWAUKEE INTRACOUNTY TRANSFERS, CONTINUE TO USE CWW. ACCT DOES NOT SUPPORT THE NEW MILWAUKEE INTRA COUNTY TRANSFER PROCESS.
01 13 06	<b>***** MESSAGE FROM SECRETARY NELSON *****</b>  Congratulations to all local IM agency staff for your diligence and hard work in reducing Wisconsin's FoodShare payment accuracy error rate. For the first time in more than 10 years, Wisconsin did not receive a sanction from U.S. Food and Nutrition Services for our payment error rate for Federal Fiscal Year (FFY) 2004.  Our error rate went from 12.69% in FFY 2002 to 6.65% in FFY 2004. That's a 48% reduction! As a result, we have been notified by FNS that we will not have a sanction liability for 2004. So far in FFY 05, your efforts continue to result in further reductions in the error rate. Through the first eight months of FFY 05 (October through June 2005), the state's error rate is 5.25%. Wisconsin has the lowest payment accuracy error rate and has also shown the most improvement of any state in the Midwest Region.  I want to encourage you to continue to focus on FoodShare payment accuracy. With your extraordinary talent and commitment, I'm sure that FNS will soon recognize Wisconsin as a model for accuracy and customer service for the rest of the nation. This successful effort was due to your hard work in focusing on payment accuracy and is particularly noteworthy given that it was accomplished as program participation in many parts of the state was increasing. You are to be commended for accomplishing the goals of getting the right benefits to the right people at the right time.  Thanks to all of you. Helene Nelson, Secretary Department of Health and Family Services
01 17 06	<b>***** ECONOMIC SUPPORT SPECIALIST *****</b>  Full time position with the Brown County Human Services Department. This person would determine eligibility for the income maintenance programs and the child care program. Required is two years education or 2 years experience in a business or human Service-related field or the equivalent. Starting salary \$12.97-\$13.38/hr (2003 rates). Applications must be received no later than 4:30 PM on Friday, 1/20/2006. For required application form contact:  BROWN COUNTY HUMAN RESOURCES 305 E WALNUT ST, ROOM 620 GREEN BAY WI 54301 920-448-6276 <a href="http://www.co.brown.wi.us">www.co.brown.wi.us</a> < <a href="http://www.co.brown.wi.us">http://www.co.brown.wi.us</a> AN EQUAL OPPORTUNITY EMPLOYER
01 20 06	<b>***** ESS OPENINGS *****</b>  Chippewa County is currently taking applications for Economic Support Specialists. Interested parties may contact:  Mark Nelson (715) 726-7843 mnelson@co.chippewa.wi.us or visit: <a href="http://www.co.chippewa.wi.us">http://www.co.chippewa.wi.us</a> Application deadline is Jan 27, 2006

DATE	MESSAGE
01 27 06	<p><b>01 27 06 ***** FPL CHANGES IN EFFECT *****</b></p> <p>CARES tables have been updated with the 2006 FPL limits for the MA programs only. A mass change will occur the weekend of February 11th and will affect March eligibility. The new FPL amounts will also be used for February determinations on new applications and when running with a February date.</p> <p>An ops memo with the amounts and further instructions will follow. Tables TMEP, TBCS, TFPL, and TMST, can be queried for the new amounts as of today</p>
01 27 06	<p><b>01 27 06 ***** WAMS PASSWORD *****</b></p> <p>On Friday 1/27/06 The WAMS directory staff changed the password expiration on all user accounts from 396 days to 30 years. For new users, the password will remain in effect for 30 years from the account creation date. This is being done in response to agency requests and is the maximum amount of time the state is able to set it to. This should be transparent to everyone and require no action on the users' part. The only thing users should notice is that your WAMS password will no longer be required to be changed every 13 months.</p>
01 28 06	<p><b>01 28 06 **** NEW INFORMATIONAL CC ALERT TO FEPS ****</b></p> <p>FEPS HAVE REQUESTED THAT THEY RECEIVE AN ALERT WHEN THE CC AG CLOSES OR WHEN THE AUTH ENDS. WHEN THE FEP IS DIFFERENT FROM THE AUTH WORKER, ALERT 211 WILL BE SENT WHEN THE AUTH ENDS AND 384 WHEN THE CC AG CLOSES. THESE ALERTS ARE INFORMATIONAL FOR THE FEP.</p>
02 01 06	<p><b>02 01 06 **** FPL MASS CHHANGE FOR W-2 AND CC ****</b></p> <p>THE INCOME TABLES (TWWS AND TCCS) FOR W-2 AND CC WILL BE UPDATED EFF 2/1/06. THE MASS CHANGE FOR ELIGIBILITY FOR W-2 AND CC WILL RUN ON 2/11/06. THE CC COPAY TABLES TCFP AND TCCP WILL BE EFFECTIVE ON 2/26/06. THE NEW COPAYS WILL BE APPLIED TO AUTHS DURING THE RATE MASS CHANGE SCHEDULED FOR 2/18/06. AN OPS MEMO WILL BE RELEASED WITH MORE DETAILS.</p>
02 03 06	<p><b>***** AVERAGE NURSING HOME PRIVATE PAY RATE *****</b></p> <p>Effective January 1st, the Average Nursing Home Private Pay Rate used to determine a Divestment penalty period has been increased to \$5339.00. CARES was updated in December to reflect the new amount. An Ops Memo with details on how this amount was determined will be issued soon.</p>
02 03 06	<p><b>***** CWW CONVERSION OF ASSET ASSESSMENT *****</b></p> <p>The asset assessment has been turned off in the CARES mainframe environment.</p> <p>Effective Monday, February 6, 2006, the asset assessment process will only be available through CARES Worker Web (CWW). Instructions for using the CWW Asset Assessment functionality can be found in Process Help Chapter 17.3 Asset Assessment. Existing mainframe Asset Assessments can be worked on in the mainframe or can be transitioned to CWW (if past ANHR) and completed there.</p> <p>On Wednesday night, February 8, all Asset Assessment cases will be transitioned to CWW. The process of transitioning will be basically the same as it was for regular cases. If there are any Asset Assessment RFA's in the mainframe that were pending, they will be handled in the same manner as ES RFA's were in previous transitions. Workers can begin the Asset Assessment in CWW from the RFA Summary page. If the mainframe Asset Assessment RFA is incomplete, workers can complete it on the mainframe, then go to the RFA Summary page in CWW and begin the assessment.</p>
02 06 06	<p><b>02 06 06 ***** ADVERSE ACTION ON FEB 15th *****</b></p> <p>Reminder: Adverse Action this month is Wednesday, February 15th. CARES will not be available after 7:00 pm that day to ensure the AA process is completed and that CARES is available right away Thursday morning.</p>

DATE	MESSAGE
02 16 06	<p><b>***** CWW 'HELP FUNCTIONS' TRAINING AVAILABLE *****</b></p> <p>The IM Training Section would like to announce the following training opportunity:</p> <p>USING CWW HELP - VIRTUAL CLASSROOM:  Monday MARCH 20, 2006 - AM and PM Sessions  Thursday, MARCH 23, 2006 - AM and PM Sessions  Friday, MARCH 24, 2006 - AM and PM Sessions</p> <p>All AM Sessions are 9:00-11:30  All PM Sessions are 1:30-4:00</p> <p>Consult your ATL, CARES, Policy or Training Coordinator for additional information as they have received the full training announcement. For more details regarding this course and registration, go to the DWD/DHFS Learning Center: <a href="http://www.uwosh.edu/ccdet/wss/">http://www.uwosh.edu/ccdet/wss/</a> and search the DHFS Training catalog using the keyword Help.</p>
03 01 06	<p><b>***SELF EMPLOYMENT REFRESHER TRAINING NOW AVAILABLE***</b></p> <p>Self-Employment policy and process refresher training for IM workers is now available in the DWD/DHFS Learning Center at:</p> <p><a href="http://www.uwosh.edu/ccdet/wss/">http://www.uwosh.edu/ccdet/wss/</a></p> <p>This self-study training course is intended for all IM eligibility workers.</p>
03 03 06	<p><b>**** W-2 Regional Trainer Position ****</b></p> <p>Kaiser Group, Inc. is seeking interested candidates for a W-2 Regional Trainer position that is contracted through the Department of Workforce Development (DWD). The Primary Objective of this position will be the development and delivery of W-2 related training venues for W-2 Case Management staff.</p> <p>Interested individuals should inquire at <a href="mailto:tdziedzic@kaisergroup.com">tdziedzic@kaisergroup.com</a></p>
03 04 06	<p><b>***** IMQA PRODUCTION VALIDATION *****</b></p> <p>Although access to the IMQA second party review tool is available as of Monday March 6th, please do not select any cases, as state workers will be doing systems production validation during the week. The CARES data will be reloaded later this week. We will notify you via DXBM when the tool is ready for county use.</p>
03 08 06	<p><b>***** IMQA SECOND PARTY REVIEW READY FOR COUNTY *****</b></p> <p>The IMQA Second party review tool is now ready for county use. See Ops Memo #06-05 and Admin Memo #06-02.</p>
03 14 06	<p><b>03 14 06 **** WSSA/DWD CO-SPONSORED TRAINING ****</b></p> <p>The Wisconsin Social Services Association and the Department of Workforce Development are co-sponsoring the training "Resiliency: Your Rx when Helping Hurts". This training is being held in April at four different locations. 4-4 in Rice Lake; 4-6 in Shawano; 4-11 in Richland Center and 4-13 in West Bend. Please register for these free trainings at the DWD/DHFS Learning Center. You will receive training certificates for six hours that can be used toward Social Work, W-2/Economic Support and ECM training requirements. Call Marjean Sutherland at 608-776-4906 for more information.</p>
03 14 06	<p><b>03 14 06 ***** MA REVIEW DATES *****</b></p> <p>Last weekend (March 11), changes were made in CARES to correct the logic for setting review dates for MA. Prior to this fix, CARES was setting the review date one month too early. Review dates should now be set correctly for a 12 month certification.</p>

DATE	MESSAGE
03 17 06	<p><b>***** FINANCIAL ASSISTANCE ELIGIBILITY WORKERS *****</b></p> <p>Racine Co. Human Services has two openings for Financial Assistance Eligibility Workers, one is bilingual. The bilingual position is in our Burlington office and the non-bilingual position is in the Racine office. Job duties: interview applicants, determine eligibility for public assistance programs conduct employability assessments and make service referrals. Qualifications include: Associate Degree in Social Science, Business related field OR at least 60 credits of post-secondary education from an accredited institution with an emphasis on the above fields; passing score on OPAC's Basic Math test, eligible to be appointed as a Notary Public pursuant to Chapter 137, Wis. Stats.; have two years experience in the use of a personal computer and 2 years experience in making independent decisions, meeting deadlines and experience with individuals of varying socio-economic backgrounds. Requires valid Wisconsin driver's license. Bilingual candidate must be able to read, write and speak the English &amp; Spanish languages. Starting salary is \$13.85 with excellent fringe benefits. Racine County supports a drug-free work environment through post-offer drug testing. EOE Educational verification and valid driver's license must be presented at time of application or prior to the interview. Application deadline: Monday, March 27, 2006.</p> <p>Apply at: Dennis Kornwolf Racine County Service Center 1717 Taylor Ave. Racine, WI 53403;</p> <p>or the Burlington W Development Center, side entrance, 209 N. Main Street Burlington, WI 53105</p> <p>or fax resume to (262) 638-7779</p> <p>or email to <a href="mailto:RCHumanResources@Racineco.com">RCHumanResources@Racineco.com</a> .</p>
03 20 06	<p><b>**** EAU CLAIRE COUNTY OPENING FOR SUPERVISOR****</b></p> <p>Eau Claire County Department of Human Services is hiring an Employment and Economic Resource Supervisor to provide administrative coordination and direct supervision within the Employment and Economic Resource Unit. The starting salary range for 2006 is \$21.77 to \$27.23.</p> <p>For more information or an informal discussion, please contact Linda Struck, Direct Services Team Supervisor, at 715-831-5704.</p> <p>For application materials contact: Personnel Department (715) 839-4710</p> <p>Or visit our website at: <a href="http://www.co.eau-claire.wi.us">www.co.eau-claire.wi.us</a> .</p> <p>Completed County application forms are required and must be on file in the Personnel Department no later than 5:00 PM March 31, 2006. An Equal Opportunity Employer.</p>

DATE	MESSAGE
03 23 06	<p><b>**** CARES Guide Release 06-01 ****</b></p> <p>The following chapters/appendices have been published to the CARES Guide:</p> <ul style="list-style-type: none"> <li>Table of Contents Updates</li> <li>Sect. 1, Chap 08, V. 2 - Benefit Issuance</li> <li>Sect. 1, Chap 09, V. 2 - Benefit Recovery</li> <li>Sect. 1, Appn01, V. 3 - CARES Office Numbers &amp; WDAs</li> <li>Sect. 1, Appn 08, V. 2 - Driver Flows</li> <li>Sect. 1, Appn10, V. 6 - DWS Regions and WDAs</li> <li>Sect. 2, Chap 06, V. 3 - Posting Statuses and Components</li> <li>Sect. 2, Chap 07, V. 2 - Reporting Employment Information</li> <li>Sect. 2, Chap 09, V. 4 - Exit from Work Programs</li> <li>Sect. 2, Appn 08, V. 2 - Work Program Driver Flow</li> <li>Sect. 2, Appn 13, V. 1 - Children First Map</li> <li>Sect. 2, Appn 14, V. 1 - WP Office Transfer</li> <li>Sect. 3, Chap 01, V. 2 - CR Screens</li> <li>Sect. 3, Chap 18, V. 2 - CU Screens</li> <li>Sect. 4 - Index</li> </ul> <p><b>**Note that the following chapters and appendix have been removed:</b></p> <ul style="list-style-type: none"> <li>Sect. 1, Chap. 03, V. 2 - Client Registration</li> <li>Sect. 1, Chap. 11 - Child Care Payment System</li> <li>Sect. 1, Appn 05A, V. 4 - Reason Codes</li> </ul> <p>Location: Partners (Extranet users): <a href="http://workweb.dwd.state.wi.us/dws/manuals/caresguide/pdf/coverpage.pdf">http://workweb.dwd.state.wi.us/dws/manuals/caresguide/pdf/coverpage.pdf</a></p> <p>Staff (Intranet users): <a href="http://dwdworkweb/dws/manuals/caresguide/pdf/coverpage.pdf">http://dwdworkweb/dws/manuals/caresguide/pdf/coverpage.pdf</a></p> <p>Please note that the above URL's extend to two lines and as a result the link present in the DXBM will not function properly. Type in the entire URL to successfully access the page.</p>
03 22 06	<p><b>***** JOB ANNOUNCEMENT *****</b></p> <p>The University of Wisconsin Oshkosh CCDET, through an interagency agreement with DHFS, is hiring for a number of positions. For more information on the application process, please contact Cheri Stoffel at: <a href="mailto:stoffel@uwosh.edu">stoffel@uwosh.edu</a> or 920-424-1135.</p>
	<p><b>NOTE: I was on vacation March 27-31, 2006 so any e-mails posted for less than 9 days might have been missed.</b></p>
04 05 06	<p><b>***** JOB ANNOUNCEMENT *****</b></p> <p>Job Announcement: Economic Support Quality Assurance Specialist. This State of Wisconsin position is responsible for completing the initial quality assurance review process for FoodShare and/or Medicaid. The starting salary is \$34,423. This position is located in Milwaukee. For a detailed explanation of job duties, skills, and how to apply go to <a href="https://www.wiscjobs.state.wi.us/">https://www.wiscjobs.state.wi.us/</a> and click on Quick Job Search. Apply before April 21, 2006. Contact Anita Schroeder, Human Resources Specialist, at 608-266-1555 with questions.</p>
04 10 06	<p><b>***** REVIEW DATES UPDATED OVER THE WEEKEND *****</b></p> <p>Last weekend, the review dates on 20,000 EBD cases were corrected in CARES. Last July, there was a problem where review dates were set one month too early, this fix updated those cases.</p>
	<p><b>NOTE: I was out of the office April 13-19, 2006. Any DXBMs that did not run for 9 days might have been missed.</b></p>

DATE	MESSAGE
04 26 06	<p><b>***** CHILD CARE AND FTF INTERVIEWS/REVIEWS *****</b></p> <p>Chapter 2, 1.1.0 of the child care manual mandates that child care applications and reviews must have an (FTF) interactive (FTF) interview. Over the past few years, that policy has not changed. However, there was an informal approval given to agencies who asked to waive the FTF for child care if there was a recent FTF done for another program and the case was open in CARES. Ops Memo 05-29 announced new policy for SMRFing for combined child care/FoodShare cases. With this policy, since child care reviews will be at 12 months with a 6 month SMRF in between, it is no longer allowed to waive a FTF in the situation described above. When a child care case is closed for more than 30 days, a new application and FTF interview is required.</p>
05 01 06	<p><b>ECONOMIC SUPPORT POSITION AVAILABLE IN ST CROIX COUNTY</b></p> <p>Economic Support Worker for Food Share and or Medicaid Caseload for both adult and family cases. Starting salary \$15.20-\$19.16 with 1st increase effective 07-01-06 to \$15.35-\$19.35. Interested persons with specific questions regarding the position should contact St Croix County Human Resources at 715-381-4310 or</p> <p><a href="http://www.co.saint-croix.wi.us">www.co.saint-croix.wi.us</a> for applications.</p> <p>Application deadline is 05-05-06</p>
05 05 06	<p><b>*EMPLOYMENT OPPORTUNITY-- CARES CALL CENTER POSITION*</b></p> <p>DHFS/Bureau of Eligibility Management is filling an Economic Support QA Specialist Advanced position with the CARES Call Center. The starting salary is \$40,282 per year. For a detailed job description and information on the application process, go to: <a href="http://www.wiscjobs.state.wi.us/public/job_view.asp?annoid=20518&amp;jobid=20033">http://www.wiscjobs.state.wi.us/public/job_view.asp?annoid=20518&amp;jobid=20033</a>. The application deadline is May 22, 2006. Application/examination materials will be evaluated and qualified candidates will be invited to participate in the next step of the selection process. If you have additional questions about the position or application process, please contact Anita Schroeder at <a href="mailto:schroac@dhfs.state.wi.us">schroac@dhfs.state.wi.us</a> or 608-266-1555.</p>
05 31 06	<p><b>*** IMPORTANT FEP &amp; FEP SUPERVISORS PLEASE READ ***</b></p> <p>ON JUNE 6, 2006 W2 PLACEMENTS WILL BE ASSIGNED ON A NEW SCREEN, WPWW. W2 TWO PARENT INFORMATION WILL BE ENTERED ON A NEW SCREEN WPTP. IF YOU ARE A FEP/FEP SUPERVISOR, YOU WILL HAVE UPDATE ACCESS TO THESE NEW SCREENS IF YOU ARE ASSIGNED TO YOUR AGENCY'S W2 E&amp;T &amp; FSET WP OFFICES ON SMWP. IF YOU NEED UPDATE ACCESS TO THE W2 E&amp;T &amp; FSET OFFICES AND ARE NOT CURRENTLY ASSIGNED ON SMWP, HAVE YOUR LOCAL AGENCY SECURITY OFFICER SUBMIT A DWSW-11-E SUPPLEMENTAL REQUEST FORM REQUESTING THE ACCESS ASAP. YOU CAN CHECK YOUR WP OFFICE ASSIGNMENTS ON SMWP. IF YOU HAVE QUESTIONS PLEASE CONTACT YOUR SUPERVISOR OR LOCAL AGENCY SECURITY OFFICER.</p>
06 02 06	<p><b>** No CARES Availability on 6/10 **</b></p> <p>Due to a large mass change running on Friday 6/9, CWW and CARES Mainframe will not be available on Saturday, June 10th.</p>
06 02 06	<p>The Spousal Impoverishment Community Spouse Income Allowance minimum allocation, Shelter Base Amount, and Spousal Impoverishment Family Member Income Allowance will increase effective July 1, 2006. An Ops Memo with the new amounts will be issued shortly.</p>
06 03 06	<p><b>* WELL WOMAN MEDICAID *</b></p> <p>Well Woman Medicaid: Effective June 1, 2006, a signature of a Medicaid certified Nurse Practitioner is acceptable as the screener/physician on the HCF10075 form.</p>

DATE	MESSAGE
06 06 06	<p><b>06 06 06 *****Economic Support Asst./Specialist*****</b></p> <p>Waupaca County Department: Dept. of Health and Human Services. Status: Full-time (36.25 hrs/wk) Starting Wage: \$12.62 - \$14.55 per hour, depending on experience Benefits: Full. Education/Experience: High School diploma or equivalent, with higher education or experience in related field preferred. Experience in an office setting with customer service or other public contact experience. Computer experience. Bi-lingual in Spanish is a plus. Knowledge, Skills and Abilities: Must be able to type at least 40 words per minute. (A typing test will be given.) Must have own transportation and valid Wisconsin Driver's License. Waupaca County application form is required. Application form may be printed from county website or by calling: <a href="http://www.co.waupaca.wi.us">www.co.waupaca.wi.us</a> Waupaca Co. Personnel Department 811 Harding St., Waupaca, WI 54981 (715) 258-6210 FAX (715) 258-6330 Hours: 7:30 a.m. to 4:00 p.m. Deadline for submitting application is 4:00 p.m., Tuesday, June 13, 2006. NOTE: Interview date Wednesday, June 21, 2006 has been set for those selected for an interview.</p>
06 06 06	<p><b>06 06 06 *****Eau Claire County*****</b></p> <p>Eau Claire County is seeking a full-time W-2 Financial Planner in the Employment and Economic Resource Unit. This position functions as a primary contact for persons seeking economic assistance under W-2 and Income Maintenance programs for the Department of Human Services. Work involves determining eligibility for W-2, Food Share, Medical Assistance, Child Care Assistance, Caretaker Supplement, and Emergency Assistance. This position also provides case management and coordination of services to W-2 participants including assessments, employability plans and placement services. Starting rate of pay for this position is \$16.72 per hour plus an excellent fringe benefit program. Application materials are available at <a href="http://www.co.eau-claire.wi.us">www.co.eau-claire.wi.us</a> or contact us at (715) 839-4710 to request application materials be sent to you. Application materials are also available for pick up at the Eau Claire County Personnel Department located in the Eau Claire County Courthouse. For an informal discussion about this position, please contact Vicki Shawd at (715) 831-5664. Completed County application forms are required and must be on file in the Personnel Department no later than 5 p.m. June 9, 2006.</p>
06 09 06	<p><b>* ECONOMIC SUPPORT SPECIALIST - ROCK COUNTY Part 1 *</b>  <b>* BI-LINGUAL-SPANISH</b></p> <p>Full-time position available with the Rock County Human Services Department. Determine eligibility for public assistance programs and provide case management for employment and training programs. Position requires individual fluent in English and Spanish. Also required is two years education in the human services or related field, strong computer skills, and work experience in human services area preferred. Experience may be substituted for education. Starting Salary: \$14.09 per hour with an excellent fringe benefit package. If interested, a County application (a resume alone will not meet the deadline) must be received no later than 5:00 p.m. Friday, June 16, 2006 at:</p> <p><b>* ECONOMIC SUPPORT SPECIALIST - ROCK COUNTY Part 2 *</b>  <b>* BI-LINGUAL-SPANISH</b></p> <p>HUMAN RESOURCES  ROCK COUNTY COURTHOUSE  51 S. MAIN ST.  JANESVILLE, WI 53545  <a href="http://www.co.rock.wi.us">www.co.rock.wi.us</a>  Jobline: (608) 757-5528  *  EEO/AA  Women and Minorities Encouraged to apply</p>
06 13 06	<p><b>06 13 06 ***** PROCESSING ACCESS OR MAIL IN APPLICATIONS *****</b></p> <p>Reminder, if you are processing an ACCESS or mail in Application and are going to run eligibility using Host on Demand, you need to click the "Eligibility" button before running the case through HOD. If you do not, you will get a message that CWW pages are incomplete.</p>
06 15 06	<p><b>***** FS INTERVIEW *****</b></p> <p>For a foodshare application an agency can accept a hardship statement, waive the face to face interview and schedule a phone interview without exploring the option for an authorized rep. There is no requirement to verify the hardship statement. If an applicant wishes to use an authorized rep the authorized rep can also qualify for a phone interview due to hardship. Make sure to document the hardship in case comments.</p>
06 26 06	<p><b>***** ACCESS screener question in CWW *****</b></p> <p>When processing an online application in CWW, workers should answer the question "Did you use the ACCESS screeners as "did not ask." This question will be removed from CWW in late September.</p>



DATE	MESSAGE
06 29 06	<p><b>***** CARES/CWW VERIFICATION FIELD UPDATES *****</b></p> <p>In order to meet the New Federal requirement that citizenship and identity be documented for as many Medicaid program participants as possible by July 1, we will be systematically updating citizenship and identification verification fields with existing case and data match results. This update is not restricted to individuals open for Medicaid/Badgercare. No worker action is needed on these cases. In addition, as stated in an earlier DXBM, We do not require Medicaid applicants/recipients to provide citizenship/identification verification at this time. An Ops memo will follow with more details regarding the federal citizenship and identification documentation requirements.</p>
07 10 06	<p><b>***** CC SMRF FIXES EFFECTIVE 7/7/06 *****</b></p> <p>A fix will be done to eliminate most of the Child Care SMRF Fatals. Please continue to send in any new fatals that occur when processing a Child Care SMRF. Changes will also be done to fix the problem of old SMRF dates displaying in CSAW when a worker authorizes CC in a case that has opened for TFS.</p>
07 10 06	<p><b>***** NEW ALERTS EFFECTIVE 7/7/06 *****</b></p> <p>When the 555 closure reason code: "Reported interim changes have not been processed" is set, alert 416 will be generated to remind workers that SFEX and confirmation of month 7 benefits prior to the end of the report month must be done to finish processing the SMRF</p> <p>New alert 418 will be generated when a case has been in Review mode for more than 30 days.</p>
08 02 06	<p><b>**** Security Form Revisions ****</b></p> <p>The following DWD DWS security forms have been recently revised and can be accessed on the DWD Workweb (extranet). Links and instructions for the forms can be found within the DWS Security Manual at:  <a href="http://workweb.dwd.state.wi.us/dws/manuals/security/pdf/chap06.pdf">http://workweb.dwd.state.wi.us/dws/manuals/security/pdf/chap06.pdf</a></p> <p>Always use the most current version when submitting security requests to avoid confusion and processing delays.</p> <p>DWSW-10-E - Computer Access Request (R. 07/2006)  DWSW-11-E - Computer Access Request Supplement (R. 06/2006)</p> <p>Please note that the above URL extends to two lines, and as a result, the link present in the DXBM will not function properly. Type in the entire URL to successfully access the page.</p>
08 02 06	<p><b>***** JOB ANNOUNCEMENT *****</b></p> <p>Department of Health and Family Services (DHFS); Office of Strategic Finance (OSF), Waukesha office is hiring a Human Services Area Coordinator. The starting salary is between \$42,799 and \$66,448 per year, plus excellent benefits. The Human Services Area Coordinator provides administrative, fiscal and program support to local departments of human services, social services, community programs, managed care contract agencies, Tribal agencies and other providers of Department programs and services. Applications are due by Friday, August 11, 2006. For more information on the position contact Bob Conner; DHFS; Bureau of Personnel and Employment Relations; One West Wilson Street, Room 555; P.O. Box 7850; Madison WI 53707-7850; Fax (608) 267-2147; or by e-mail: <a href="mailto:connerj@dhfs.state.wi.us">connerj@dhfs.state.wi.us</a>.</p>
08 11 06	<p><b>**** Job Access Loan Repayment Calculation ****</b></p> <p>On July 20, 2006 the TBVP reference table was changed to reflect that community service work hours completed to repay a Job Access Loan are calculated at the State minimum wage. When a worker enters community service hours for a JAL repayment on the BVJL screen the work hours will be calculated at \$6.50 per hour.</p> <p>DWD Administrative Rule requires that community service work hours completed to repay a Job Access Loan are calculated at the higher of the Federal or State Minimum Wage.</p>
08 15 06	<p><b>*** US CITIZENSHIP DOCUMENTATION REQUIREMENTS LETTER **</b></p> <p>It has come to our attention that the US Citizenship Documentation Requirements Letter sent out shortly after the September review notices incorrectly informs households that a review is due by August 31, 2006. The review notice they received correctly indicates a review is due by September 30, 2006. We apologize for any confusion this may cause and steps will be taken to assure that the correct review date appears on future letters. However, because individuals will need to contact the agency to schedule their September reviews, a corrected US Citizenship Documentation Requirements Letter will not be sent this month.</p>



DATE	MESSAGE
08 17 06	<p><b>***** PROBLEMS WITH DHFS E-MAIL *****</b></p> <p>DHFS is having problems with some agencies being able to receive our emails. We have been identified as spam and as a result, some agencies are not receiving our emails. If you have sent an email to the CARES Call Center between 8/9/06 and 8/17/06 and haven't received a response within 48 hours, please resend the original email as a forward so we can either resend our response or call you if the email isn't delivered. We apologize for any inconvenience.</p>
08 19 06	<p><b>**** New Fact Finding Screen - WPFF ****</b></p> <p>The new Fact Finding screen, WPFF, is now available in CARES. This screen is used by W-2 agencies to track fact finding requests and dispositions. Please see Operations Memo 06-39 for more information about tracking and monitoring fact finding requests.</p>
08 22 06	<p><b>***** CALL CENTER POSITION *****</b></p> <p>DHFS/Bureau of Eligibility Management is hiring a CARES Call Center position. This is a full time position in Madison. Starting salary is \$41,910 per year. For more details on how to apply, go to:</p> <p><a href="https://wiscjobs.state.wi.us/public/job_view.asp?annoid=20518&amp;jobid=20033">https://wiscjobs.state.wi.us/public/job_view.asp?annoid=20518&amp;jobid=20033</a> (Cut and paste the entire link into your browser).</p> <p>The deadline for receipt of application/examination materials is September 6, 2006. If you have questions about the position, please contact Anita Schroeder, DHFS; Bureau of Personnel and Employment Relations; Room 555; One West Wilson Street, P.O. Box 7850, Madison, WI 53707-7850; FAX (608) 267-2147 or e-mail <a href="mailto:schroac@dhfs.state.wi.us">schroac@dhfs.state.wi.us</a>.</p>
08 24 06	<p><b>DHFS/Bureau of Eligibility Management is hiring an Economic Support Quality Assurance Specialist Advanced</b> to work on the CARES Call Center. This is a full time position in Madison. Starting salary is \$41,910 per year. For more details on how to apply, go to <a href="https://wiscjobs.state.wi.us/public">https://wiscjobs.state.wi.us/public</a> then click on job search.</p> <p>The deadline for receipt of application/examination materials is September 6, 2006.</p>
08 24 06	<p><b>08 24 06 ***** Call Center Position *****</b></p> <p>DHFS/Bureau of Eligibility Management is hiring an Economic Support Quality Assurance Specialist Advanced to work on the CARES Call Center. This is a full time position in Madison. Starting salary is \$41,910 per year. For more details on how to apply, go to <a href="https://wiscjobs.state.wi.us/public">https://wiscjobs.state.wi.us/public</a> then click on job search.</p> <p>The deadline for receipt of application/examination materials is September 6, 2006.</p> <p>If you have questions about the position, please contact Anita Schroeder, DHFS Bureau of Personnel and Employment Relations; Room 555 One West Wilson Street P.O. Box 7850 Madison, WI 53707-7850  FAX (608) 267-2147 or e-mail <a href="mailto:schroac@dhfs.state.wi.us">schroac@dhfs.state.wi.us</a>.</p>

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